

FINDLAY SHADE TREE COMMISSION

Monday, February 4, 2008
7:00pm – 9:00pm
Municipal Building, 3rd Floor Conference Room

AGENDA

APPROVAL OF MINUTES

1. November 5, 2007 (M)

REPORTS

- | | |
|---------------------------|--------------|
| 1. Street Department | Matt Stoffel |
| 2. Engineering Department | Mark Steward |
| 3. City Council | Deb Seng |
| 4. City Service Director | Bruce Hardy |
| 5. City Forester | Cathy Smith |

OLD BUSINESS

1. Appointment/Recommendation of New Committee Member (I)
2. Follow-up on City Auditor to hold Memorial Tree Donations (I)
3. Follow-up of City Law Director to change Commission members term from four years to three years (I)
4. Arbor Day Program: date/time/location – Linda Casey (I)

NEW BUSINESS

1. Proposed Schedule for 2008 Adopt-A-Tree Program:
 - March 10: Scheduled Shade Commission Meeting 7:00pm
 - March 12: Interview with Courier on 2008 Adopt-A-Tree Program
 - March 19: Applications made available at Mayor's Office & Findlay-Hancock County Public Library
 - March 23: Easter
 - April 1: Applications due at Mayors Office from all City Residents wanting trees
 - April 7: Scheduled Shade Tree Commission Meeting 7:00pm; Pass out applications to members for site inspections
 - April 8-15: Commission Members do site inspections
 - April 17: Return all applications to Ed Crawford: 1017 Sunset Drive
 - April 24: North Branch Nursery delivers trees to City Street Dept. on W. High St.
 - April 26: 9:00am – 12:00pm Tree Distribution
2. Review Information Packet Contents (will assemble at March meeting) (I)

OTHER BUSINESS

ADJOURN – 9:00pm

**Upcoming 2008 meetings: March 12, April 7, May 5
***(M) – Motion
(I) – Informational Item

MARCH 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10 Tree Commission Mtg. 7pm	11	12 Courier Interview	13	14	15
16	17	18	19 Applications Available at Mayors Office and Library	20	21	22
23 EASTER	24	25	26	27	28	29
30	31					

APRIL 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Applications Deadline for Adopt-A-Tree	2	3	4	5
6	7 Tree Comm. Mtg. 7pm	8	9	10	11	12
13	14	15	16	17 Return Applications to Ed Crawford	18	19
20	21	22	23	24	25	26 Tree distribution 9-12
27	28	29	30			