

**Findlay Shade Tree Commission**  
Minutes of November 5, 2007

Meeting convened at 7:00 p.m. in the Municipal Building Conference Room by Chair Ed Crawford. Those in attendance were Brooks Bossé, Linda Casey, Ed Crawford, Cathy Smith, Mike Sobczyk and Mark Steward.

Minutes for the meeting of October 1, 2007 were approved.

Reports

**Streets**

Matt Stoffel submitted a written report which summarized the year to date Street Department activities affecting the City tree program.

**Engineering**

Mark Steward reported that currently the City does not have a program requiring developers or builders to include a tree planting plan as part of the development process. He will be checking with Brian Hurt, chief engineer, to determine the best route for implementation of such a program.

**City Council**

No report.

**Forestry**

Cathy Smith reported the Ash Tree Inventory of Street Trees has been completed. The Park Trees will be inventoried this winter.

The majority of the larger trees has been installed at I-75 and Rts. 12 & 224 for the Gateway Grant. The trees were well watered and the street department did an excellent job on the installations.

The downtown trees will be thinned and canopies lifted by Tawa Tree Service starting in December of 2007. Tree affected are from Center St. to Lima Ave. and one block to the east and west of Main St..

Linda Casey and Cathy Smith attended the ODNR Urban Forestry Conference. Information on EAB treatments inspired Cathy Smith to treat the large ash tree located in Riverside Park.

Old Business

A vacancy remains on the Shade Tree Commission.

Rick Kidwell contacted the Community Foundation regarding the Memorial Tree Program. The Foundation will require a \$200 fee annually to manage any funds. Cathy Smith will contact the City Auditor to discuss other options.

New Business

Annual Tree Ordinance Review: Members of the Commission would like to see the current four year term amended to a three year term and the language amended to

require a minimum of six (6) meetings per year. Cathy Smith will take these requests to the Law Director.

Hosting the Tree City USA Program. The Commission will approach the new administration regarding hosting the Program sometime after 2009.

Arbor Day Program. Linda Casey will head up the program with local schools. Tim Brugeman was contacted by the City Forester and is willing to meet and work with the Commission. The new Mayor should be invited to the program.

Banners for Main Street. The Service Director suggested the use of Tree City USA Banners for Main St. The National Arbor Day Foundation currently does not make such a product but they will notify us if something changes.

Next Meeting February 4, 2008

Respectfully Submitted

Cathy Smith  
City Forester